

**Susan J. Ketch**  
*Principal*

**Michael P. LeGage**  
*Dir. Athletics & Activities*



**Jacob T. Brown**  
*Assistant Principal*

**Nathan A. Theriault**  
*Assistant Principal*

---

September 18, 2020

Dear Students, Families, and Staff,

As I write this letter, we are in the last block finishing our first five day week. Congratulations to everyone!

**Schedule for Next Week**

We thought it might be helpful to outline the week for you:

Monday, September 21: RED Day 1 - Cohort A in person, Cohorts B & C remote

Block 1 (1-2): 8:00 - 9:15

Block 2 (3-4): 9:20 - 10:35

AEAST: 10:40 - 11:15

Block 3 (5-6) + Lunch: 11:2- - 1:05

A Lunch 11:20 - 11:45

B Lunch 12:00 - 12:25

C Lunch 12:40 - 1:05

Block 4 (7-8): 1:10 - 2:25

Tuesday, September 22: WHITE Day 1 - Cohort A in person, Cohorts B & C remote

Block 1 (1-2): 8:00 - 9:15

AEAST: 9:20 - 9:55

Block 2 (3-4): 10:00 - 11:15

Block 3 (5-6) + Lunch: 11:2- - 1:05

A Lunch 11:20 - 11:45

B Lunch 12:00 - 12:25

C Lunch 12:40 - 1:05

Block 4 (7-8): 1:10 - 2:25

Wednesday, September 23: RED Day 2 - Cohorts A, B, C remote

Block 1 (1-2): 8:00 - 8:40

Block 2 (3-4): 8:45 - 9:25

Block 3 (5-6): 9:35 - 10:15

Block 4 (7-8): 10:20 - 11:00

Thursday, September 24: RED Day 1 - Cohort B in person, Cohorts A & C remote

Block 1 (1-2): 8:00 - 9:15

AEAST: 9:20 - 9:55

Block 2 (3-4): 10:00 - 11:15

Block 3 (5-6) + Lunch: 11:2- - 1:05

A Lunch 11:20 - 11:45

B Lunch 12:00 - 12:25

C Lunch 12:40 - 1:05

Block 4 (7-8): 1:10 - 2:25

**Scarborough High School**

11 Municipal Drive • Scarborough, ME 04074 • (207) 730-5000

**Susan J. Ketch**  
*Principal*

**Michael P. LeGage**  
*Dir. Athletics & Activities*



**Jacob T. Brown**  
*Assistant Principal*

**Nathan A. Theriault**  
*Assistant Principal*

---

Friday, September 25: WHITE Day 1 - Cohort B in person, Cohorts A & C remote  
Block 1 (1-2): 8:00 - 9:15  
Block 2 (3-4): 9:20 - 10:35  
AEAST: 10:40 - 11:15  
Block 3 (5-6) + Lunch: 11:20 - 1:05  
    A Lunch 11:20 - 11:45  
    B Lunch 12:00 - 12:25  
    C Lunch 12:40 - 1:05  
Block 4 (7-8): 1:10 - 2:25

### **SENIOR SATs**

Wednesday, September 23 - SHS is a testing site for Seniors to take the SAT Test. We have about 190 students registered to take the exam. Students should arrive by 7:45 AM. They should bring with them the following items - a calculator, #2 pencils, and if they'd like - individual snacks/lunch/water. Students taking the SAT will not be expected to attend their regularly scheduled classes on this day. Teachers have been made aware of this. Students should get a good night's sleep the night before and eat a good breakfast before coming to school. The school will provide some light snacks for the testers.

### **REMOTE LEARNERS**

Students and families may pick up materials at any time during the week. The Main Office is open from 7:30 AM - 3:00 PM daily. Our weekly schedule will be to have teachers turn in materials to Admin II by 10:00 AM on Thursday. If you have any materials to pick up, you will be notified on Thursday morning that there are books/materials that you need. They will be placed in the Main Office by noon on Thursday. You may pick them up when it is convenient for you. We believe most teachers will share materials electronically, but we want to have a plan in place in case you do need something.

### **REMOTE LEARNERS NEEDING TO COMPLETE A PLANNED ABSENCE FORM**

If your remote learner is going to need to take a planned absence, here's what you need to do! Please call Lisa Newcomb at 730-5101 or email her at [newcomb@scarboroughschools.org](mailto:newcomb@scarboroughschools.org). She will notify the teachers with the dates you will be gone and she will complete a form for you as well as record it in our PowerSchool attendance. Lisa will also send you a return email confirming the process as well as sending you Return To School Information.

### **BREAKFAST/LUNCH INFORMATION**

Reminder to students and families:

- Please place your breakfast order by 6:30 AM if you'd like to pick up breakfast
- Please place your lunch order by 9:00 AM if you'd like to pick up lunch

**Susan J. Ketch**  
*Principal*

**Michael P. LeGage**  
*Dir. Athletics & Activities*



**Jacob T. Brown**  
*Assistant Principal*

**Nathan A. Theriault**  
*Assistant Principal*

---

The School Nutrition Staff at the High School are so glad to see students again! They hope your year is off to a good start!

### **STUDENT SCHOOL BOARD ELECTIONS**

Juniors are reminded to check their emails for information about running to be the Class of 2022 School Board Representative. Senior Representative, Max Bennett, sent out a survey regarding running for this position and would like everyone interested in the position to have the survey filled out by Friday, September 25 at the latest. Students will receive more information detailing the elections themselves after filling out the survey. Filling out the survey does not commit you to running for this position.

### **MISSING SCHOOL ON AN IN-PERSON DAY**

Any students that are expected to be in-person on a given day and are not in attendance will be marked absent. If they are able to attend class virtually, that's great, but for contact tracing purposes, we need to have our attendance records show who was in attendance in the building each school day.

### **APPOINTMENTS, ETC.**

Whether or not you are scheduled to be at SHS in person or remotely, if you are going to be absent, dismissed or tardy (missing part or all of the school day) please call the main office at 730-5000 and let us know so we can enter it into our attendance. Thank you.

### **COVID-19 TESTING AND TRAVEL**

Students who are Maine residents traveling to non-exempt states for any reason including, but not limited to, medical or behavioral health visits, educational purposes, or custody/visitation with parents are required to either quarantine for 14 days or obtain a negative COVID-19 test upon returning to Maine and prior to returning to school or any school related activity. Today, there are currently five states exempted from this requirement:: Connecticut, New Hampshire, New Jersey, New York, and Vermont.

If a student returns to Maine and chooses to self-quarantine for fourteen days, (s)he would be able to attend classes remotely assuming good health. The student would be set to return to in-person schooling at the end of that fourteen day period so long as (s)he is free of COVID-19 symptoms.

The student may instead choose to schedule a COVID-19 test upon returning to Maine. The student would need to quarantine while awaiting test results and would be able to attend classes remotely for this period, assuming good health. Once the school received a copy of the negative test results, the student would be able to return

**Susan J. Ketch**  
*Principal*

**Michael P. LeGage**  
*Dir. Athletics & Activities*



**Jacob T. Brown**  
*Assistant Principal*

**Nathan A. Theriault**  
*Assistant Principal*

---

to school in-person.

**PLEASE NOTE:**

**If a student at SHS takes a COVID-19 test, results must be provided to the Health Services Staff prior to returning to school or school related activities.**

**Please remember to:**

- Pre-screen before coming to school
- Wash or sanitize your hands often
- Keep your distance
- Wear your mask properly

We are SO PROUD of how well our students are adapting to this hybrid model and all of the safety precautions required to be at school! Everyone is doing a great job!

Be safe and be well!

Building Leadership Team

Jacob Brown   Susan Ketch   Michael LeGage   Nathan Theriault